

Town of Franklin Council
Agenda
January 5, 2026
6:00 p.m.

1. **Call to Order** – Mayor Stacy J. Guffey
2. **Pledge of Allegiance** – Vice Mayor Mike Lewis
3. **Adoption of the January 5, 2026 Town Council Agenda** - Town Council
4. **Approval of the Consent Agenda for January 5, 2026** - Town Council
 - A.) Approval of December 1, 2025 Town Council Minutes
5. **Introductions**
 - A.) Hunter Cornwell, Police Officer – introduction by Police Chief Devin Holland
 - B.) Truitt Curry, Police Officer – introduction by Police Chief Devin Holland
 - C.) Marcus McCarson, Police Officer – introduction by Police Chief Devin Holland
6. **Public Comment**

Ken Elkins – request for wooden sign to be placed beginning Memorial Day – public property
7. **Items from Council**
8. **Presentations**
 - A.) Annual Audit Report – Lutchia Johnson, Senior Staff Accountant, Martin Starnes & Associates, CPAs, P.A.
 - B.) Main Street Visioning Plan – Allison Smith, NC Department of Commerce
 - C.) Final Feasibility Study for old Angel Medical Center property – Sara VanLear, Project Manager, Development Finance Initiative
9. **New Business**
 - A.) Request approval of Resolution of the Town Council for the Town of Franklin Withdrawing Its Offer to Purchase the Former Angel Hospital Site – Town Attorney John Henning, Jr. and Mayor Stacy Guffey
 - B.) Request approval of amendment to personnel policy – Annual Performance Review – Human Resources Director, Nicole Bradley
 - C.) Request from adjacent property owner to lease Town property for outdoor dining area – Town Manager Amie Owens
 - D.) Request approval of proposed 2026-2027 Budget Calendar – Town Manager Amie Owens
 - E.) Request approval of Resolution Endorsing Transfer of Nikwasi Mound/Noquisiyi to the Eastern Band of Cherokee Indians – Town Attorney John Henning, Jr. and Mayor Stacy Guffey
 - F.) Request approval of Resolution of the Town Council for the Town of Franklin Celebrating the Preservation of the Nikwasi/Noquisiyi Mound – Mayor Stacy Guffey

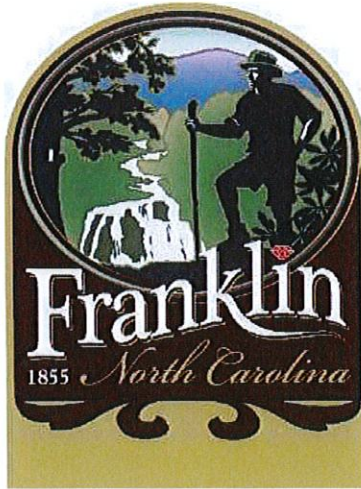
10. Departmental Reports

- A.) Finance – Sarah Bishop, Finance Director
- B.) Planning/IT/Facilities – Justin Setser, Town Planner/IT Director
- C.) Police Department – Chief Devin Holland

11. Announcements

- A.) Next Town Council Meeting is Monday, February 2, 2026
- B.) Joint Meeting with ABC Board and Town Council – Tuesday, January 13, 2026 at 8:00 a.m. at Town Hall – special called meeting notice will be posted
- C.) Essentials of Local Government Course – Asheville – January 15-16, 2026 – quorum of Town Council Attending – notice of attendance will be posted
- D.) Town Offices Closed for Martin Luther King, Jr. holiday – January 19, 2026 – in accordance with NC State Holiday Schedule
- E.) Town Council Retreat – Friday, January 23 and Saturday, January 24, 2026 at Fontana Village Resort – special called meeting notice will be posted

12. Adjourn



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 4-A

Department/Agency: Town Council

Subject Matter: Approval of Minutes

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

Request review and approval of the December 1, 2025 Regular Meeting Minutes

Suggested Motion: If favorable – approve the minutes as presented.

Attachments: Yes No

Action Taken: _____

**MINUTES OF THE TOWN OF FRANKLIN TOWN COUNCIL
REGULAR MEETING
DECEMBER 1, 2025**

THE FRANKLIN TOWN COUNCIL held a regular meeting on Monday, December 1, at 6:00 p.m. in the Town Hall Board Room located at 95 East Main Street Franklin, NC.

1. CALL TO ORDER

Mayor Jack Horton called the meeting to order at 6:00 p.m. with the following members present: Joe Collins, David Culpepper, Rita Salain, Robbie Tompa, Mike Lewis, and Stacy Guffey.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Stacy Guffey.

3. ADOPTION OF THE DECEMBER 1, 2025 TOWN COUNCIL AGENDA

Vice Mayor Guffey requested an amendment to the agenda to allow council members to make comments after the swearing-in ceremony while their friends and family were present.

Council Member Mike Lewis made a motion, seconded by Council Member Rita Salain to adopt the Town Council Agenda for December 1, 2025 as presented. The motion carried unanimously.

Vote: 6 – 0.

4. APPROVAL OF THE CONSENT AGENDA FOR DECEMBER 1, 2025

- A.) Approval of November 3, 2025 Town Council Minutes
- B.) Budget Amendments
- C.) Amendment to Capital Project Ordinance – Sunnyside Park

Council Member Rita Salain made a motion, seconded by Vice Mayor Stacy Guffey to approve the consent agenda for December 1, 2025 as presented. The motion carried unanimously. Vote: 6 – 0.

5. THANK YOU TO OUTGOING MAYOR JACK HORTON AND COUNCIL MEMBER DAVID CULPEPPER

Vice Mayor Guffey presented a plaque to Mayor Horton in recognition of his leadership and vision that guided the Town of Franklin through challenges and successes. The plaque honored his dedicated service on Town Council from December 2, 2019, to December 1, 2025, and included his motto "Public service in the public interest."

Mayor Horton expressed his gratitude and shared his perspective on what makes a successful council member. He emphasized that successful council members do their homework, know their community's strengths and weaknesses, have both short and long-term goals, treat colleagues and the public with respect, understand their roles and responsibilities, and are willing to listen and discuss issues and solutions. He acknowledged the town's excellent staff from the manager to department heads and all employees, crediting them for providing excellent service to the citizens.

Vice Mayor Guffey also presented a plaque to Council Member David Culpepper, recognizing his service from December 1, 2017, to December 1, 2025. Vice Mayor Guffey noted that Councilman Culpepper had

been instrumental in projects like the expansion of the greenway and the playground, and that he would continue to serve on the Recreation Board.

Council Member Culpepper briefly thanked everyone, reiterating his philosophy that the Town should focus on making Franklin a good place to live, work, and play.

6. OATH OF OFFICE FOR MAYOR AND TOWN COUNCIL MEMBERS- CLERK OF COURT- SHAWNA LAMB

- A.) Stacy Guffey, Mayor
- B.) Rita Salain, Council Member
- C.) Jeff Berry, Council Member
- D.) Travis Higdon, Council Member

Clerk of Court Shawna Lamb administered the Oath of Office for all recently elected members and too copies of the oaths to file in the Clerk of Court's Office.

There was a brief recess to allow individuals to take their place at the dais. Mayor Stacy Guffey took over the meeting following the recess.

7. ELECTION OF VICE MAYOR AND REMARKS FROM TOWN COUNCIL

Council Member Rita Salain made a motion, seconded by Council Member Robbie Tompa to nominate Mike Lewis as Vice Mayor of the Town of Franklin Town Council for the next term. The motion carried unanimously. Vote: 6 – 0.

Council Member Joe Collins expressed confidence in the new board, noting they had a good mix of people, ideas, and age groups.

Council Member Travis Higdon expressed appreciation for the opportunity to serve.

Council Member Rita Salain stated she was glad to continue serving and still had goals to accomplish, including beautification of Main Street, supporting Main Street businesses, and addressing housing issues in the community.

Vice Mayor Mike Lewis expressed confidence in the new members, noting he had known them for many years.

Council Member Robbie Tompa expressed excitement for the future, hoping to continue improving Franklin as a place where families can grow up and remain.

Council Member Jeff Berry thanked voters and expressed his commitment to serving the Town, working on existing projects, and creating new ideas that will keep Franklin viable in the future.

Mayor Guffey delivered remarks about Franklin's unique approach to local government, emphasizing how the Town's voters cross party lines to support candidates based on character rather than party affiliation. He stressed that the board is nonpartisan and that no political party controls the board - only the people of Franklin do. Mayor Guffey pledged to be accessible to citizens and to work for the community regardless of political affiliation or whether citizens live within city limits.

8. PUBLIC COMMENT

No one signed up to speak.

9. NEW BUSINESS

- A.) Request Reappointment of Town Manager, Town Attorney and Town Clerk – Mayor Stacy Guffey

Council Member Joe Collins made a motion, seconded by Vice Mayor Mike Lewis to approve the reappointment of Amanda (Amie) Owens as Town Manager, John Henning, Jr., as Town Attorney and Nicole Bradley as Town Clerk as presented. The motion carried unanimously. Vote: 6-0.

- B.) Adoption of the 2026 Town Council Meeting Schedule-Town Manager Amie Owens

The 2026 Town Council Meeting Schedule was presented and it was noted that there is one meeting date that will be held on a Tuesday due to the Labor Day holiday on the first Monday in September.

Vice Mayor Mike Lewis made a motion, seconded by Council Member Robbie Tompa to approve the 2026 Town Council Meeting Schedule as presented. The motion carried unanimously. Vote: 6-0.

- C.) Adoption of the 2026 Town Holiday Schedule- Town Manager Amie Owens

The Town of Franklin Holiday Schedule for 2026 was presented. The Town of Franklin follows the NC State Offices Holiday Schedule.

Council Member Rita Salain made a motion, seconded by Vice Mayor Mike Lewis to approve the 2026 Town Holiday Schedule as presented. The motion carried unanimously. Vote: 6-0.

- D.) Request appointment of Member to Franklin Tourism Development Authority - Town Manager Amie Owens

Town Manager Amie Owens presented an application from Heather Childress Custer to fill a vacancy on the Tourism Development Authority (TDA) Board. The position requires someone who collects occupancy tax within Franklin's town limits. When asked about her business, Ms. Custer identified it as The Grove Hostel.

Council Member Robbie Tompa made a motion, seconded by Council Member Rita Salain to approve the appointment of Heather Childress Custer to the Franklin Tourism Authority as presented. The motion carried unanimously. Vote: 6-0.

- E.) Request Approval of Amendment to Audit Contract with Martin Starnes & Associates, CPAs, P.A. – Finance Director Sarah Bishop

Finance Director Sarah Bishop explained that the amendment would extend the audit deadline to February 12th due to delays in receiving required information from the federal government. She noted that the audit report was complete but was waiting on a final release from the federal government for a supplement that was released the previous week. She also stated that

the audit presentation should occur at the next board meeting, but recommended approving the amendment as a precaution. She emphasized there would be no change in fees.

Council Member Joe Collins made a motion, seconded by Vice Mayor Mike Lewis to approve the amendment to the audit contact as presented. The motion carried unanimously. Vote: 6-0.

10. DEPARTMENTAL UPDATES

- A.) Human Resources - Nicole Bradley, Human Resources Director gave an update on, annual evaluations, employee OSHA trainings, employee holiday luncheon, and current open positions.
- B.) Tax Collection/Events - Sabrina Scruggs, Tax Collector gave an update on a successful Pumpkin Fest, new business registrations, current tax collection figures and Winter Wonderland.
- C.) Fire Department -Fire Chief Ben Ormond gave an update on fire/medical calls, trainings, substation renovation completion, new ATV purchase, and the RFP on the new fire engine.

11. ITEMS FROM COUNCIL

A.) Mayoral Appointments to Board and Committees – Mayor Stacy Guffey

- ABC Board: Councilman Joe Collins
- Appalachian Trail Community Council: Councilman Jeff Berry
- Friends of the Greenway: Councilwoman Rita Salain
- Macon County Economic Development Commission: Mayor Stacy Guffey
- Macon County Recreation Commission Board: David Culpepper
- Main Street Initiative: Mayor Stacy Guffey
- Ordinance Review Committee: Vice Mayor Mike Lewis
- Planning Board: Councilwoman Rita Salain and Councilman Jeff Berry (to alternate or attend jointly)
- Southwestern NC Regional Home Consortium: Councilwoman Rita Salain
- TDA Board: Councilman Robbie Tompa
- Transportation Advisory Committee: Councilman Travis Higdon (with Mayor Guffey as alternate)
- Board of County Commissioners Liaison: Mayor Stacy Guffey
- Making Progress for Progress Housing Initiative: Councilwoman Rita Salain
- Macon County Program for Progress: Councilman Jeff Berry

B.) Annual Council Retreat – January 23-24, 2026 – Mayor Stacy Guffey

Town Manager Amie Owens announced the annual council retreat would be held January 23-24, 2026, at Fontana Village Resort. Russ Harris from Southwestern Commission will serve as facilitator to help develop a strategic plan for the next five years.

Mayor Stacy Guffey emphasized the importance of the retreat for building relationships and discussing town issues in a less formal setting.

12. ANNOUNCEMENTS

- A.) Next Town Council Meeting is Monday, January 5, 2026
- B.) Town Offices Closed for Christmas Holiday - December 24, 25 & 26, 2025 (Wednesday, Thursday, Friday) in accordance with the NC State Holiday Schedule
- C.) Annual Ruby Drop – Downtown – December 31, 2025 – two drops one at 9:00 p.m. and another at midnight
- D.) Town Office Closed for New Year’s Holiday- January 1, 2026 – in accordance with NC State Holiday Schedule

13. CLOSED SESSION

- A.) Enter into Closed Session under North Carolina General Statute §143-318.11(a)(5) to discuss acquisition of real property by purchase, option, exchange or lease and §143-318.11(a)(3) to discuss attorney client privilege

Vice Mayor Mike Lewis made a motion, seconded by Council Member Robbie Tompa to enter into Closed Session NC General Statute§ 143-318.11(a)(5) to discuss acquisition of real property by purchase, option, exchange or lease and NC General Statute§ 143-318.11(a)(3) attorney-client privilege. The motion carried unanimously. Vote 6 – 0.

Town Council entered into Closed session at 7:05 p.m.

Town Council returned to Open session at 8:02 p.m.

Upon returning to open session, Mayor Guffey reported that no action was taken.

14. ADJOURN

Council Member Rita Salain made a motion, seconded by Council Member Robbie Tompa to adjourn the meeting at 8:04 p.m. The motion carried unanimously. Vote: 6- 0.

Stacy J. Guffey, Mayor

Nicole Bradley, Town Clerk



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 5-A-C

Department/Agency: Police

Subject Matter: Introductions

Department Head's Comments/Recommendation: N/A

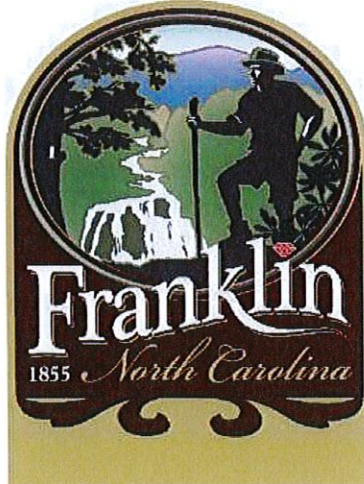
Town Manager's Comments/Recommendation: N/A

- A.) Hunter Cornwell, Police Officer – introduction by Police Chief Devin Holland
- B.) Truitt Curry, Police Officer – introduction by Police Chief Devin Holland
- C.) Marcus McCarson, Police Officer – introduction by Police Chief Devin Holland

Suggested Motion: N/A

Attachments: Yes No

Action Taken: _____



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 8-A

Department/Agency: Town Council

Subject Matter: Annual Audit Report

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

Lutchia Johnson, Senior Staff Accountant from Martin Starnes & Associates, CPAs, P.A. will present the annual audit report for FY 2024/2025.

Town Council will receive a copy of the audit report at the time of the meeting.

Suggested Motion: N/A - Received for Information

Attachments: Yes No

Action Taken: _____



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 8-B

Department/Agency: Town Council

Subject Matter: Main Street Visioning Plan

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

Allison Smith, NC Department of Commerce met with Mayor Guffey, Sarah Bishop and Devon Dupuis related to the Main Street Visioning Plan and opportunities for assistance related to the Main Street Program. This is an overview of services available.

Suggested Motion: N/A - Received for Information

Attachments: Yes No

Action Taken: _____



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 8-C

Department/Agency: Development Finance Initiative

Subject Matter: Final Report – Feasibility Study for old Angel Medical Center Property

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

The Town of Franklin partnered with UNC SOG Development Finance Initiative on February 10, 2025 to conduct a feasibility study for the old Angel Medical Center Property in an effort to assist with determining the highest and best use for the property and offer conditional zoning considerations related to any development that may occur on the property. DFI has been working with local stakeholders in developing and finalizing their market analysis. This is the final report from DFI.

Suggested Motion: N/A

Attachments: Yes No

Action Taken: _____



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 9-A

Department/Agency: Town Council

Subject Matter: Request Approval of Resolution of the Town Council of the Town of Franklin Withdrawing Its Offer to Purchase the Former Angel Hospital Site

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

In August 2025, the Town Council of the Town of Franklin passed a Resolution Authorizing Purchase of Certain Real Property (former Angel Hospital Site) under an offer of \$910,000. The Town Manager was instructed to begin negotiations. During the negotiations, it was recommended by the NC Department of Environmental Quality that another Phase I environmental study be conducted on the entirety of the property, not just the footprint of the previous building, as had been completed during demolition. NCDEQ had funds available to contract with a firm to do the Phase I study which would have been at no cost to either AMC or the Town and opened the potential for grant funds to finish the clean up of the site under the Brownfields Program.

The access agreement was never signed by AMC allowing the NCDEQ contractor to complete the Phase I study and an opportunity for clean-up funds via the Brownfields Program could not be accessed due to lack of a Phase I study.

The Town of Franklin has considered the various potential uses for the property and worked collaboratively with DFI, but has determined that purchasing the property without the potential for additional Brownfields grant provided funding for clean up is not a solid investment of taxpayer funds.

Suggested Motion: If favorable – approve the Resolution of the Town Council of the Town of Franklin Withdrawing Its Offer to Purchase the Former Angel Hospital Site, as presented.

Attachments: Yes X No

Action Taken: _____

**RESOLUTION OF THE TOWN COUNCIL FOR
THE TOWN OF FRANKLIN
WITHDRAWING ITS OFFER TO PURCHASE THE FORMER
ANGEL HOSPITAL SITE**

WHEREAS, in concert with the acquisition of Mission Hospital by Hospital Corporation of America (HCA) and HCA's construction of a new Angel Medical Center facility, title to the former Angel Hospital property (the "Angel Property") was placed in the name of MH Angel Medical Center, LLLP ("MH Angel");

WHEREAS, for several years the Town Council and Town staff have diligently worked with HCA and MH Angel representatives to explore the potential value and usefulness of the Angel Property, including bringing grant-funded resources to bear in examining the feasibility of potential senior housing opportunities, and more recently by expenditure of Town funds to retain the services of the UNC School of Government's Development Finance Initiative (DFI) to advise the Town on highest and best uses of the property;

WHEREAS, pending DFI's analysis of feasible development of the Angel Property, in addition to environmental and other due diligence inspection of the property, the Town made HCA/MH Angel an offer to purchase the Angel Property in the amount of Nine Hundred Ten Thousand Dollars (\$910,000.00); and

WHEREAS, now based upon DFI's recommendations, the Town's purposes of a public-private partnership to develop the Angel Property cannot feasibly be accomplished, and further whereas HCA/MH Angel representatives have not made the Angel Property available to the Town for due diligence inspections and have intimated that the offered purchase price may no longer be acceptable to HCA;

NOW, THEREFORE BE IT RESOLVED by the Town Council for the Town of Franklin, the following:

That any and all offers to purchase the Angel Property are hereby withdrawn, and any prior understandings whether written or oral between the parties relating to the Town's purchase of the Angel Property are hereby rescinded, disclaimed, and nullified. The Mayor, Town Manager, Town Attorney, and any other appropriate officers and agents of the Town are hereby authorized to take any actions they deem necessary or expedient to carry out the intent of this resolution.

Adopted at the regular meeting of the Town Council, this 5th day of January, 2026, upon motion by Council Member _____, seconded by Council Member _____, and passed by a vote of __ in favor and __ against.

Stacy J. Guffey, Mayor

Attest
Nicole Bradley, Clerk

Date



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 9-B

Department/Agency: Ordinance Review Committee

Subject Matter: Amendment to Personnel Policy – Annual Performance Review

Department Head's Comments/Recommendation: ORC Recommends Approval

Town Manager's Comments/Recommendation:

The Ordinance Review Committee met on December 15 and reviewed the Annual Performance Review section of the Personnel Policy Manual.

The changes clarify eligibility for a step increase for those employees who have been employed with the Town for longer than one year, but who are in a new position and currently in their probationary period for the new position. The goal is not to penalize employees who have changed positions during the year by disallowing the step increase (if approved during the budget cycle), but rather to prorate the increase.

Suggested Motion: If favorable – accept the recommendation from the Ordinance Review Committee and update the Annual Performance Review section of the Personnel Policy Manual, as presented.

Attachments: Yes X No

Action Taken: _____

Annual Performance Review

The Town of Franklin will utilize an annual performance review tool for all employees as a basis for whether or not the employee qualifies for the step increase.

1. Individuals who receive a less than satisfactory score on their annual performance review will not be eligible for a step increase and should have a work plan in place to allow for performance improvement feedback within a specified timeframe.
2. Individuals who receive a satisfactory score on their annual performance review will be eligible for a step increase.
3. ~~Individuals~~ New employees who have not been in their current position for at least six (6) months will not be eligible to receive a step increase. Individuals who have been employed by the Town for more than six (6) months and change positions will be eligible for a prorated step increase.
4. Individuals who have received a written warning during the 12-month period immediately prior to the annual performance review will not be eligible to receive a step increase and should have a work plan in place.



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 9-C

Department/Agency: Town Council

Subject Matter: Request from Adjacent Property Owner to Lease Town Property for Outdoor Dining Area

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Consider lease of area.

Town Council had indicated that they would like to consider ways to make Main Street more economically viable. The Town Manager was approached by Scott Higgins, new owner of the property at 77 East Main Street that houses JR Chophouse, and his office manager Nicole Shulters, regarding potentially leasing space for an outdoor dining area on Town-owned property adjacent to the building.

The Town previously leased the same area to the Root and Barrel Kitchen, LLC for the purpose of an outdoor dining area. The lease agreement was for three (3) years with a \$300.00 escalator each year. No dining area was ever developed and the lease terminated April 30, 2025.

The proposed lease area would be the same as was in the previous lease, a 15' x 40' portion of land. As this is public land, a public hearing will be required prior to approval of any lease by the Town Council.

Suggested Motion: If favorable, request that the Town Attorney draw up a lease agreement for Town-owned property and call for public hearing to be held on February 2, 2026 at 6:05 p.m. or as closely thereafter to allow for public input on the proposed lease agreement.

Attachments: Yes No

Action Taken: _____

To: The Town of Franklin
Franklin, NC

From: Scott D Higgins
1188 Tobacco Branch Rd
Almond, NC 28702

Hello,

My name is Scott Higgins. I have recently purchased the property at 77 E Main St, Franklin, NC. The property houses the restaurant JR's Chop House.

We are requesting to lease the property located at 95 East Main St, a tract of land between Franklin Town Hall and JR Chop House. To use the property for outdoor dining. Our hope is this will allow more local entertainment and commerce to this area. Bring more customers to downtown.

Please advise us what the Town of Franklin will require for us to lease this property. We look forward to a long business relationship with you.

Thank you for your time and consideration,

Scott Higgins



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 9-D

Department/Agency: Administration

Subject Matter: Proposed Budget Calendar for FY 2026 - 2027

Department Head's Comments/Recommendation: Approval

Town Manager's Comments/Recommendation: Recommend Approval of proposed budget calendar for FY 2026 – 2027.

Suggested Motion: If favorable, to approve the proposed budget calendar for FY 2026 - 2027.

Attachments: Yes X No

Action Taken: _____

Date: January 5, 2026
To: Mayor Stacy Guffey
Town Council Members
Cc: Department Directors and Supervisors
From: Amie Owens, Town Manager
Subject: Fiscal Year 2026-2027 Budget Calendar and Work Sessions

Below please find the proposed budget calendar for the FY 2026-2027

January 5, 2026	Present Budget Calendar to Town Council
February 4, 2026	Budget detail presented to Department Directors
March 16, 2026	Departmental Budgets submitted to Town Manager
March 17 - 24, 2026	Budget review meetings with Departments
April 20, 2026	Special Called Meeting of Town Council for Budget Work Session – (Tentative)
April 21 – 30, 2026	Preparation of proposed budget for FY 2026-2027
May 4, 2026	Present proposed budget to Town Council and Call for Public Hearing
May 18, 2026	Special Called Meeting of Town Council for Budget Work Session – (Tentative)
June 1, 2026	Public Hearing and Adoption of proposed budget



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 9-E

Department/Agency: Town Council

Subject Matter: Request Approval of Resolution Endorsing Transfer of the Nikwasi Mound/ Noquisiyi to the Eastern Band of Cherokee Indians

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

On May 6, 2019, the Town Council conveyed the title to the real property of the Noquisiyi site to the Nikwasi Initiative for the purpose of preservation under NCGS §160A-266. As the Nikwasi Initiative proposes to convey the title to the Noquisiyi site to the Eastern Band of Cherokee Indians (EBCI) and has the right to do so under NCGS § 160A-266, the Town Council wishes to endorse and approve such transfer as a means of celebrating the shared heritage with the Cherokee people.

Suggested Motion: If favorable – approve the Resolution Approving the Return of the Noquisiyi Mound to the Eastern Band of Cherokee Indians, as presented.

Attachments: Yes No

Action Taken: _____

**RESOLUTION OF THE TOWN COUNCIL FOR
THE TOWN OF FRANKLIN
ENDORING TRANSFER OF NIKWASI MOUND/NOQUISIYI TO
THE EASTERN BAND OF CHEROKEE INDIANS**

WHEREAS, centrally located within the corporate limits of the Town of Franklin, North Carolina is a site of tremendous historical, archaeological, and cultural meaning, referred to in recent history as Nikwasi Mound, a portion of the “mother town” known as Noquisiyi by its Cherokee founders;

WHEREAS, the Town Council for the Town of Franklin recognizes, honors, and celebrates the deep historical and shared cultural significance of Noquisiyi and the Mound;

WHEREAS, pursuant to N.C.G.S. §160A-11, the Town Council is authorized to acquire and hold title to real property, and is further authorized pursuant to N.C.G.S. §160A-266 to convey title to property significant for its archaeological, cultural, or historical associations to a nonprofit corporation or trust whose purposes include preservation of such property, subject to a preservation agreement requiring appropriate management of the site;

WHEREAS, further pursuant to N.C.G.S. §160A-266, a nonprofit holding such title shall only convey title to the said real property subject to covenants or other legally binding restrictions which will promote the preservation of the property and, where appropriate, secure rights of public access;

WHEREAS, the Town of Franklin held title to the real property of the Nikwasi Mound site from October 7, 1946 until May 6, 2019, when it conveyed the site to Nikwasi Initiative, a North Carolina nonprofit formed for the express purpose of preservation of the site as required by N.C.G.S. §160A-266; and

WHEREAS, Nikwasi Initiative now proposes to convey title to the Mound site to the Eastern Band of Cherokee Indians.

NOW, THEREFORE BE IT RESOLVED by the Town Council for the Town of Franklin, the following:

Section 1. The Town Council finds that the promotion of preservation, understanding, and appreciation of Nikwasi Mound/Noquisiyi is best entrusted to its founders, the Eastern Band of Cherokee Indians.

Section 2. The Eastern Band of Cherokee Indians has indicated its willingness to accept title to the Mound subject to restrictions promoting the preservation of and public access to the site.

Section 3. For the reasons enumerated herein, and in the interest of celebrating the shared heritage of the site with the Cherokee people, the Town Council endorses and approves the conveyance of the Mound site to the Eastern Band of Cherokee Indians.

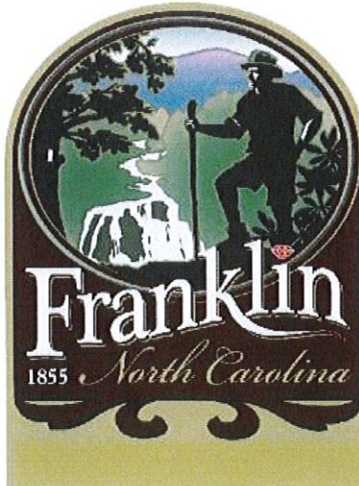
Section 4. The Mayor, Town Manager, and Town Clerk are hereby authorized to undertake such acts and to execute such documents as they shall deem necessary or expedient to carry out the purposes of this Resolution.

Adopted at the regular meeting of the Town Council, this 5th day of January, 2026, upon motion by Council Member _____, seconded by Council Member _____, and passed by a vote of __ in favor and __ against.

Stacy J. Guffey, Mayor

Attest
Nicole Bradley, Clerk

Date



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 9-F

Department/Agency: Town Council

Subject Matter: Request Approval of Resolution of the Town Council for the Town of Franklin Celebrating the Preservation of the Nikwasi/Noquisiyi Mound

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

In 1946, citizens of Franklin and students in the local schools raised money most of which was saving pennies to purchase the area known as the Noquisiyi Mound to ensure that it would be preserved.

Suggested Motion: If favorable – approve the Resolution of the Town Council for the Town of Franklin Celebrating the Preservation of the Nikwasi/Noquisiyi Mound, as presented.

Attachments: Yes No

Action Taken: _____

**RESOLUTION OF THE TOWN COUNCIL FOR
THE TOWN OF FRANKLIN
CELEBRATING THE PRESERVATION OF NIKWASI/NOQUISIYI
MOUND**

WHEREAS, in July 1946, the site of Nikwasi Mound/Noquisiyi was considered for private sale by landowner W. Roy Carpenter, who had an offer in hand of \$3,000 for the land;

WHEREAS, Mr. Carpenter offered to sell the Mound to the Town of Franklin for a sum of \$1,500, putting a deadline of September 1st, 1946 (with the deadline ultimately extended until early October) for the Town to raise the funds for the purchase;

WHEREAS, a committee consisting of Reverend Rufus Morgan, Lassie Kelly, Bob Sloan, and J.C. Jacobs was formed to direct the fundraising efforts in a meeting chaired by Gilmer Jones;

WHEREAS, the above committee decided that all donors to the Mound fund would become members of a new association which soon thereafter became known as the Macon County Historical Society which currently owns and operates the Macon County Historical Museum;

WHEREAS, the committee's effort enlisted interested citizens, including school children of Franklin who collected small change donations, and together amassed the considerable sum to purchase the Mound site, which would be nearly \$25,000 today;

WHEREAS, as a result of these efforts the Mound site was purchased and was deeded to the Town of Franklin on October 7, 1946;

WHEREAS, from and since that date, the Town of Franklin has been the steward of the Mound, and for nearly 80 years has directly and indirectly provided for the care and preservation of the Mound;

WHEREAS, residents of the Town of Franklin have long sought to preserve the Mound, dating back to the 1819 legal battle initiated by Na-Ka Rebecca Morris, sister of famed Cherokee leader Junaluska, who along with her husband Gideon Morris fought for title to the Mound and surrounding lands, and whose legacy is proudly commemorated in the *Sowing the Seeds of the Future* statute that is the centerpiece of the Town's Women's History Trail; and

WHEREAS, but for the efforts of the Town's citizens in 1946, the Mound could easily have been removed and demolished for commercial or other purposes, depriving all who appreciate its significance of the opportunity to visit it and learn of its important place in local and regional history;

NOW, THEREFORE BE IT RESOLVED by the Town Council for the Town of Franklin that the Town Council hereby honors and celebrates the important contributions of all whose efforts made possible the preservation of the Mound for future generations.

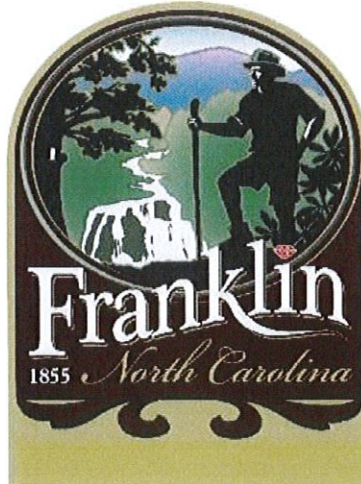
BE IT FURTHER RESOLVED, that the Town Council hereby commits itself to the inclusion of commemoration and interpretation of the role of the Town of Franklin and its citizens in the Mound's ongoing preservation.

Adopted at the regular meeting of the Town Council, this 5th day of January, 2026, upon motion by Council Member _____, seconded by Council Member _____, and passed by a vote of __ in favor and __ against.

Stacy J. Guffey, Mayor

Attest
Nicole Bradley, Clerk

Date



Agenda Item – Town Council

Meeting Date: January 5, 2026

Agenda Item #: 10 A-C

Department/Agency: Finance/Planning/IT/Facilities/Police

Subject Matter: Quarterly Departmental Reporting

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

As a suggestion from Town Council, department directors will be providing quarterly updates to the Council. Monthly reports will still be provided as part of the agenda packet, but this will provide the opportunity for staff to address the Council directly.

Suggested Motion: N/A – received for information only

Attachments: Yes No

Action Taken: _____

Monthly Reports

Memo

To: Amie Owens
From: Finance Office
Date: December 30, 2025
Re: Monthly Department Report

Report for December 2025

- ❖ Finance is preparing for end of year processing of W-2's and 1099's
- ❖ The Finance department is preparing for ACA reporting in conjunction with the Human Resources Director.
- ❖ Finance is preparing for budget preparations based on analysis of current year revenue and expenditures as well as historical data and projections.
- ❖ Attached are Budget Reports for an overall view of Revenues and Expenditures for General, Fire and Water & Sewer Funds at this time.

*Sarah R. Bishop
Town of Franklin
Finance Officer
828-524-2516 Ext. 304*



Franklin, NC

Budget Report

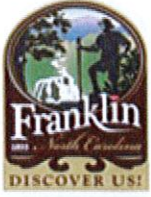
Group Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
						Favorable (Unfavorable)	Percent Remaining	
Fund: 10 - GENERAL FUND								
Expense	5,603,500.00	7,353,222.15	360,688.39	2,412,603.13	53,948.24	4,886,670.78	66.46%	
Fund: 10 - GENERAL FUND Total:	5,603,500.00	7,353,222.15	360,688.39	2,412,603.13	53,948.24	4,886,670.78	66.46%	
Fund: 28 - FIRE								
Expense	1,665,257.00	1,726,207.81	77,813.54	541,849.73	38,519.74	1,145,838.34	66.38%	
Fund: 28 - FIRE Total:	1,665,257.00	1,726,207.81	77,813.54	541,849.73	38,519.74	1,145,838.34	66.38%	
Fund: 60 - WATER AND SEWER								
Expense	5,390,821.79	8,790,176.54	533,648.15	2,102,107.00	218,139.88	6,469,929.66	73.60%	
Fund: 60 - WATER AND SEWER Total:	5,390,821.79	8,790,176.54	533,648.15	2,102,107.00	218,139.88	6,469,929.66	73.60%	
Report Total:	12,659,578.79	17,869,606.50	972,150.08	5,056,559.86	310,607.86	12,502,438.78	69.96%	

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
10 - GENERAL FUND	5,603,500.00	7,353,222.15	360,688.39	2,412,603.13	53,948.24	4,886,670.78	66.46%
28 - FIRE	1,665,257.00	1,726,207.81	77,813.54	541,849.73	38,519.74	1,145,838.34	66.38%
60 - WATER AND SEWER	5,390,821.79	8,790,176.54	533,648.15	2,102,107.00	218,139.88	6,469,929.66	73.60%
Report Total:	12,659,578.79	17,869,606.50	972,150.08	5,056,559.86	310,607.86	12,502,438.78	69.96%



Franklin, NC

Budget Report Group Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - GENERAL FUND						
Revenue	5,603,500.00	7,353,222.15	1,209,403.15	3,777,391.54	-3,575,830.61	48.63%
Fund: 10 - GENERAL FUND Total:	5,603,500.00	7,353,222.15	1,209,403.15	3,777,391.54	-3,575,830.61	48.63%
Fund: 28 - FIRE						
Revenue	1,665,257.00	1,726,207.81	374,834.85	1,102,085.56	-624,122.25	36.16%
Fund: 28 - FIRE Total:	1,665,257.00	1,726,207.81	374,834.85	1,102,085.56	-624,122.25	36.16%
Fund: 60 - WATER AND SEWER						
Revenue	5,390,821.79	8,790,176.54	456,166.47	2,611,757.18	-6,178,419.36	70.29%
Fund: 60 - WATER AND SEWER Total:	5,390,821.79	8,790,176.54	456,166.47	2,611,757.18	-6,178,419.36	70.29%
Report Total:	12,659,578.79	17,869,606.50	2,040,404.47	7,491,234.28	-10,378,372.22	58.08%

Fund Summary

Fund	Original	Current	Period	Fiscal	Variance	Percent
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
10 - GENERAL FUND	5,603,500.00	7,353,222.15	1,209,403.15	3,777,391.54	-3,575,830.61	48.63%
28 - FIRE	1,665,257.00	1,726,207.81	374,834.85	1,102,085.56	-624,122.25	36.16%
60 - WATER AND SEWER	5,390,821.79	8,790,176.54	456,166.47	2,611,757.18	-6,178,419.36	70.29%
Report Total:	12,659,578.79	17,869,606.50	2,040,404.47	7,491,234.28	-10,378,372.22	58.08%

Memo

To: Amie Owens
From: Main Street Program
Date: December 30, 2025
Re: Monthly Department Report

Report for December 2025

- ❖ Met with Devon Dupuis, Mayor Guffey and Allison Smith to discuss the Main Street Program requirements and to formulate a plan to move forward with the help of the NC Main Street Rural Planning Center. The hope is to use 2026 as a planning and preparation year to build our application for success in the 2027 Application Cycle.

Sarah R. Bishop
Town of Franklin
Finance Officer
828-524-2516 Ext. 304

Franklin Fire & Rescue

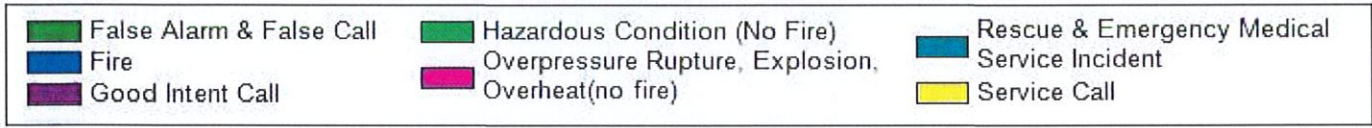
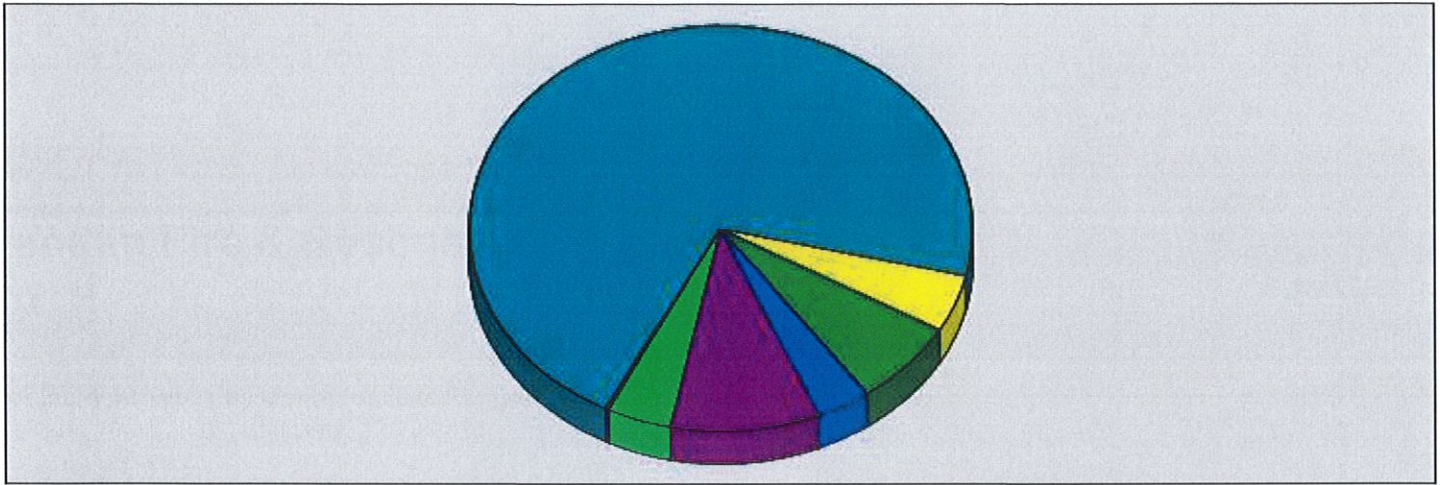
Franklin, NC

This report was generated on 12/23/2025 9:06:03 AM



Major Incident Types by Month for Date Range

Start Date: 10/01/2025 | End Date: 12/23/2025



INCIDENT TYPE	OCT	NOV	DEC	TOTAL
False Alarm & False Call	14	14	2	30
Fire	5	6	4	15
Good Intent Call	13	17	12	42
Hazardous Condition (No Fire)	5	9	4	18
Overpressure Rupture, Explosion, Overheat(no fire)	1			1
Rescue & Emergency Medical Service Incident	123	110	78	311
Service Call	12	7	1	20
Total	173	163	101	437

To: Town Council
From: Justin Setser, Land Use Administrator
Date: November 24, 2025 – December 29, 2025
Subject: Planning Monthly Report – December

Boards:

Town Planning Board/BOA: BOA didn't meet in December. Planning Board met in December to approve the 2026 meeting schedules.

County Planning Board: The county planning board didn't meet in December. Macon County Commissioners are considering lowering the seats for the county planning board from 11 to 5. With the two Town seats being liaison seats only.

Code Enforcement:

Land Development Permits: (6) permits were issued.

Sign Ordinance: (1) Sign permit was issued. 3 illegal signs were removed from ROW.

NOV: 791 Ulco Dr Unit C & 261 Carolina Mtn Dr- Off Premise Sign (Kavod)

Nuisance Ordinance:

Open Cases: 35 Janelle St- Trash, 119 Janelle St- Trash/Debris, 178 Green St- Animal-Chickens, 52 Third St- Trash/debris, 51 Lion St- Trash/Debris/Mattress, 8 Spring St- Trash/debris/wood chip piles in road, 152 Green St- Debris/Camper and 159 West Blvd- Trash/debris.

Resolves Cases: 78 Green St- Trash/Debris, 124 Sloan St- Bathtub, 105 Gaston St- Trash, 27 Hillside St- Debris, 95 Janelle St- Appliance, 31 Church St- Trash, 15 Brittany Ln- Mattress dumped on 14 Brittany Ln, 15 Westside Ln- Trash/work debris, 268/270/272/274 First Street- Trash/debris and 11 Heartland Ln- Animal-Chickens.

Junk / Abandoned Vehicles:

Open cases: 178 Green St (1), 35 Janelle St (2), 60 Jacobs St (2), 66 Skylark (2), 46 Spring St (1), 320 Forest Hills Dr (1) and 116 Van Raalte (1).

Resolved Cases: 64 Wilson Ave (1), 40 Summit Hill Dr (1), 60 Oak Dr (1), 103 Woodland Hills Dr (1), 105 Gaston St (1), 291 N Womack (1), 246 Kingwood Cir (1) and 268/270/272/274 First Street (2).

Minimum Housing:

Open Cases: 574 Womack St

Resolved Cases:

Other Zoning or Town Ordinance: 74 Red Dog Rd- Building, 110 Beverly Dr- Camper, 278 Mimosa Dr- Camper and 399 Pauline Ave- R-1 Violation (Business Operation).

Resolved Cases: 7 Eric Dr - Building

Meetings: On December 5, 2025 the Town Planner attend the Nikwasi Initiative meeting via zoom.

On December 15, 2025 Town Planner attended the ORC meeting held at Town Hall to discuss various town ordinances and policies.

Justin Setser, CZO

Town Planner / Land Use Administrator



Franklin Police Department

218 W. Palmer St.
Franklin, NC 28734
Phone: 828.524.2864
Fax: 828.524.2495
Established 1855



Devin Holland
Chief of Police

Amanda Owens
Town Manager

Police Departmental Report

Start Date 11/25/2025

End Date 12/29/2025

Calls for Service – Type Total Report from Dispatch

Calls for service encompasses a wide variety of police functions to include but not limited to responses to crimes in progress, motor vehicle accident investigations, disturbances, security checks, escorts and other officer-initiated activity.

Event	Event Description	December	November	October	2025-2026 Fiscal YTD
100	VANDALISM	2	5	1	17
11	WILDLIFE CALL/VIOLATION	0	0	2	2
14	MESSAGE/INORMATION	3	4	6	37
15	HARASS/THREATEN/STALKING	0	1	0	4
21	CALL SUBJECT	36	23	22	195
29	WARRANT	12	10	15	95
29D	DOMESTIC VIOLENCE ORDER	1	1	0	2
37	SPECIAL ASSIGNMENT	14	2	12	47
37D	DRONE	0	0	0	1
37I	CODE INSPECTION/ENFORCEMENT	0	1	2	8
38	BUSINESS CHECK	389	265	346	1875
38B/38F	BIKE PATROL/FOOT PATROL	0	0	1	3
39	OPEN DOOR	1	1	0	2
40	FIGHT IN PROGRESS	1	2	4	13
43F	FOOT CHASE	1	0	0	1
43V	VEHICLE CHASE	3	2	0	10
46	BANK ALARM	0	0	0	1
47	MOTORCYCLE ON ROAD	3	0	0	4
48	RECKLESS/EXCESSIVE SPEED	24	18	22	115
49	REPORT OF DRAG RACING	0	0	0	0
5	RELAY OR TRANSPORT	1	3	3	18
50	VEHICLE ACCIDENT	64	51	57	321
53	ROADBLOCK	0	0	0	1
53L	LINES DOWN	0	0	0	2
53T	TREE DOWN IN ROADWAY	0	0	1	3
55	HIT AND RUN	8	6	9	41
56	IMPAIRED DRIVER	3	5	7	29
58	IMPAIRED INDIVIDUAL	3	3	1	16
59	DIRECT TRAFFIC/ESCORT	6	4	3	10
60	SUSPICIOUS PERSON OR VEHICLE	79	64	68	540

	Event Description	December	November	October	2025-2026 Fiscal YTD
61	TRAFFIC STOP	159	166	165	857
62	BREAKING AND ENTERING	2	2	4	19
62IP	B & E IN PROGRESS	1	11	0	13
63	INVESTIGATE	64	56	74	376
64	IDENTITY THEFT/FRAUD	3	3	1	15
66	CLEAR PARKING LOT	0	0	0	1
67	PERSON/BODY FOUND	0	0	0	0
68	LIVESTOCK IN ROADWAY	0	1	0	1
69	TRESPASSING	4	6	5	57
70	IMPROPER PKING/ABANDON.CAR	3	5	7	24
72	SUBJECT IN CUSTODY	0	0	0	3
72T	PRISONER TRANSPORT	0	1	0	1
73	MENTAL SUBJECT	4	2	2	12
73P	PAPERWORK	4	7	6	23
73T	TRANSPORT MENTAL SUBJECT	0	0	0	0
75	STOLEN VEHICLE	5	3	3	24
76	PROWLER	1	0	0	1
77	LARCENY	5	11	9	59
78	SHOPLIFTING	3	2	5	26
79	PUBLIC DISTURBANCE	14	12	13	86
79N	PUBLIC DISTURBANCE NOISE	4	2	6	29
80	DOMESTIC DISTURBANCE	13	12	15	82
82	REPORT OF A WEAPON	1	3	3	15
83	WELFARE CHECK	32	28	20	165
83F	ABANDONED/FOUND PERSON	0	0	0	13
84	REPORTED CHILD ABUSE	0	0	0	0
84P	CHILD EXPLOITATION -PORN	0	0	0	0
85	STRANDED MOTORIST	17	8	19	77
85U	UNLOCK VEHICLE	15	12	7	48
86	MISSING PERSON	0	2	1	7
86K	KIDNAPPING/UNLAWFUL CUSTODY	0	0	0	1
87	MISSING OR RUNAWAY JUVENILE	0	0	1	7
88B	BRUSH FIRE	0	1	1	3
88G	GAS LEAK/HAZARDOUS MATERIALS	0	1	0	1
88H	HAZARDOUS MATERIALS	0	0	0	1
88M	MISCELLANEOUS FIRE/EXPLOSION	0	0	0	2
88P	POWER POLE ON FIRE	0	0	0	0
88S/V	STRUCTURE FIRE/VEHICLE FIRE	3	0	0	3
88SP	SEARCH FOR A MISSING PERSON	0	0	0	0
89	ANIMAL CALL	1	2	2	8
89B	ANIMAL BITE	0	0	0	0
90	ALARM	67	43	19	198
91	KEEPING THE PEACE	1	0	2	6
95	DRUG CHECK	3	0	6	39
96	ASSAULT	5	0	1	14
97	SEXUAL ASSAULT/RAPE	1	0	1	3
99	INVESTIGATE 911 HANGUP	5	0	10	15
C4	CPR IN PROGRESS	1	0	0	2

Event Description		December	November	October	2025-2026 Fiscal YTD
C5	DOA	0	0	1	2
C10	POSS SUICIDE	1	1	1	8
MA	MED ALARM	0	0	0	6
MED	MEDICAL CALL	1	0	0	4
MED-04	BACK PAIN	0	0	0	0
MED-05	BLEEDING-LACERATIONS	0	0	0	0
MED-06	BREATHING PROBLEMS	0	0	1	2
MED-10	CHEST PAIN	0	0	0	2
MED-11	CHILD BIRTH- OBSTETRICS	0	0	0	0
MED-12	CHOKING	0	1	0	1
MED-14	CONVULSIONS-SEIZURES	1	0	0	2
MED-15	DIABETIC PROBLEMS	0	1	0	1
MED-17	ELECTROCUTION	0	0	0	0
MED-19	FALLS-BACK INJURIES	1	1	0	23
MED-21	HEADACHE	0	0	0	0
MED-22	HEART PROBLEMS	0	0	0	0
MED-24	HEAT EXPOSURE	0	0	0	0
MED-25	POISON-INGESTION/OVERDOSE	1	0	0	6
MED-26	MENTAL HEALTH	0	0	0	0
MED-27	SICK PERSON	0	0	1	7
MED-28	STAB-GUNSHOT INJURY	0	0	0	1
MED-29	STROKE - CVA	0	0	0	0
MED-30	TRAUMATIC INJURY	0	0	0	2
MED-31	UNCONSCIOUS/FAINTING	1	1	2	13
MED-32	UNKNOWN MEDICAL PROBLEM	0	0	1	9
MED-33	PUBLIC ASSIST	0	1	0	4
WALK-IN	LOBBY WALK-IN	12	10	9	75
		1113	890	1007	5989

Activity Summary By Detail – Franklin Police Department

Incident/Investigation	December	November	October	2025-2026 Fiscal YTD
11A – Rape	0	0	0	0
11C – Sexual Assault with an Object	0	0	0	0
11D – Fondling	0	0	0	0
13A – Aggravated Assault	0	0	0	3
13B – Simple Assault	2	3	1	15
13C - Intimidation	0	0	0	0
200 – Arson	1	0	0	1
220 – Burglary/Breaking and Entering	0	0	3	9
23C – Shoplifting	1	2	0	5
23F – Theft from a Motor Vehicle	1	1	0	3
23G -Theft of Motor Vehicle Parts or Accessories	1	0	0	1
23H – All Other Larceny	5	7	5	36
240 – Motor Vehicle Theft	1	0	1	43
250 – Counterfeiting/Forgery	0	0	0	0
26A – False Pretenses/Swindle/Confidence Games	0	0	0	1
26B – Credit Card/ATM Fraud	0	0	0	3

26E – Wire Fraud	0	0	0	0
26F – Identity Theft	1	0	1	2
270 – Embezzlement	0	0	0	0
280 – Stolen Property Offenses	0	2	0	2
290 – Destruction/Damage/Vandalism of Property	2	3	0	11
35A – Drug/Narcotics Violations	3	6	2	17
35B – Drug Equipment Violations	3	3	1	10
36B – Statutory Rape	0	0	0	1
520 – Weapon Law Violations	1	0	0	1
720 – Animal Cruelty	0	0	0	1
90A - Bad Checks	0	0	0	0
90C – Disorderly Conduct	0	0	0	0
90D – Driving under the Influence	12	5	7	34
90E -- Drunkenness	0	0	0	0
90F – Family Offenses, Nonviolent	0	0	0	0
90G - Liquor Law Violations	0	1	0	1
90J – Trespass of Real Property	2	1	0	13
90Z – All Other Offenses	72	50	50	493
Total Offenses	108	84	100	593
Total Incidents	66	48	50	277

Arrests	December	November	October	2025-2026 Fiscal YTD
11A – Rape	0	0	0	0
13A – Aggravated Assault	0	0	0	0
13B – Simple Assault	1	1	0	4
13C – Intimidation	0	0	0	0
200 – Arson	0	0	0	0
220 – Burglary Breaking and Entering	0	0	2	3
23C – Shoplifting	0	2	0	2
23F – Theft from a Vehicle	0	0	0	0
23H – All Other Larceny	0	1	0	1
240 – Motor Vehicle Theft	0	0	0	0
250 – Counterfeiting/Forgery	0	0	0	0
26A – False Pretenses/Swindle/Confidence Game	0	0	0	0
26F – Identity Theft	0	0	0	0
280 – Stolen Property Offenses	0	2	0	2
290 – Destruction/Vandalism of Property	0	0	0	0
35A – Drug/Narcotic Violations	3	5	3	14
35B – Drug Equipment Violations	3	3	2	9
520 – Weapon Law Violations	1	0	0	0
90C – Disorderly Conduct	0	0	0	0
90D - Driving Under the Influence	11	5	7	20
90E – Drunkenness	0	0	1	0
90F – Family Offenses Nonviolent	0	0	0	0
90H – Peeping Tom	0	0	0	0
90J – Trespass of Real Property	2	1	0	11
90Z – All Other Offenses	36	37	40	209
Total Charges	57	57	55	333
Total Arrests	30	27	26	138

Citation	December	November	October	2025-2026 Fiscal YTD
Driving While License Revoked	10	10	7	46
Expired Registration	1	1	2	6
Failure to Reduce Speed	1	1	0	3
DWI	0	0	0	0
Failure to Stop (Stop Sign/Flashing Red Light)	1	1	0	3
Improper Transport of Children	0	0	0	0
Inspection	0	0	0	0
No Insurance	4	4	1	13
Other (Infraction)	9	0	1	23
Other (Misdemeanor)	2	1	0	10
Possess/Consume Alcohol -- Passenger	1	3	0	4
Running Red Light	0	2	0	2
Seat Belt	0	0	1	1
Speeding (Infraction)	10	4	8	37
Speeding (Misdemeanor)	3	0	0	6
Unsafe Movement	0	0	3	3
Secondary Charge	15	10	11	58
No Operator License	7	6	13	50
Total Charges	64	45	45	263
Total Citations	49	33	34	254

Warning Tickets	December	November	October	2025-2026 Fiscal YTD
Driver's License	7	9	4	111
Failure to Yield	0	0	0	1
Following Too Closely	0	0	0	0
Improper/No Signal	0	0	0	0
Improper Equipment	2	0	0	16
Improper Passing	0	0	0	0
Improper Turn on Red	0	0	0	0
Left of Center	0	0	0	0
Lights	8	14	15	52
Obstructed Windows	0	0	1	1
Other	0	0	1	7
Seatbelt / Child Restraint	0	0	0	0
Speeding	16	15	17	61
Stop Sign or Signal	2	2	0	14
Unsafe Movement	5	1	5	22
Vehicle Insurance	2	5	2	17
Vehicle Registration	20	23	18	104
Total Charges	62	70	63	306
Total Warnings	60	62	59	291



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

Public Works December 2025 Monthly Report November 24, 2025 - December 28, 2025

<u>Issued Service Calls</u>	<u>December</u>	<u>November</u>	<u>2025 YTD</u>
Begin Suspend Service	3	2	7
Billing Re-Read	50	53	721
Brush Pick Up	2	1	19
Connect	5	7	112
Culvert Maintenance	0	0	0
Cutoff/Delinquent Accounts	33	28	277
Data Profile	6	8	55
Deceased Animal Removal	0	0	1
Disconnect	5	6	73
End Suspend Service	0	0	6
Inactivate	1	2	32
Leaf Pick Up	6	1	7
Leak Check	8	8	78
Mailing Address Change	2	2	53
Meter Box/Lid Repair	0	2	7
Meter Swap/Exchange	59	64	844
Miscellaneous/Customer Request	12	16	180
Occupant Change	25	19	269
Pull Meter	0	0	2
Reinstate	0	0	0
Re-Read Customer Request	0	0	2
Service Action	1	2	20
Sidewalk Repair	0	0	0
Street Repair	0	0	0
Variance Report - Leak Check	22	22	231
Total	240	243	2996
NC 811 Locates	52	74	1351
Total	292	317	4347



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

Water

Repaired 2" water leak on Old Phillips Bridge Road.
Repaired water leak at Franklin High School.
Repaired 3/4" water leak on Old Murphy Road.
Repaired fire hydrant on corner of Maple Street and West Palmer Street.
Public works department assisted meter reader with manual meter reads.
Vehicle maintenance on multiple trucks.
Employees watched the annual OSHA training videos.
Jake Corbin took the C-Distribution class.
Bill Deal took the A Surface class.
Bill, Jim, Rusty, Jon, and Chris took 6 hours continuing education class.
Completed 8 after hours calls this month.

Water Treatment Plant

Completed Lead and Copper Sampling.
Completed tile work in downstairs bathroom.
Installed a new door in the downstairs bathroom.
New Doors and windows installed on main level.
Blake Hawkins completed physical chemical school.
Met all sampling permit requirements.

Cross Connection

0 new installed backflow preventors for the cross connection backflow program.
8 tested compliant for the cross connection backflow program.
6 backflow repairs.

Sewer

Cleaned 2,329 ft. of sewer lines.
Assisted Duke's Services in inspecting and cleaning sewer lines under Main Street.
Pulled pump # 2 at Arthur Drake pump station.
Repaired check valve at Arthur Drake pump station.
Set generator at Prentiss pump station.
Completed 0 after hours call this month.



TOWN OF FRANKLIN

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Wastewater Treatment Plant

Hauled 100.39 tons of sludge to the landfill.
40 loads of septic discharged at the headworks of the plant.
We treated 22.2 million gallons of water back to the river.
We treated 133,428 gallons of leachate for the landfill.
Sampled and sent our quarterly toxicity test.
Watched the annual OSHA training videos.
We completed the 1-month grease trap inspection list.
Met all permit requirements.

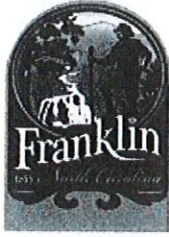
Streets

Swept 92 miles of Town streets.
Removed 2 down trees in roadway.
Removed graffiti from skatepark ramps.

Respectfully submitted,

A handwritten signature in black ink that reads "Bill Deal". The signature is written in a cursive, flowing style.

Bill Deal
Public Works Director



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

To: Amanda Owens and Town Council
From: Nina Dykes
Re: Utility Adjustments –December 2025

LEAK ADJUSTMENT

12/19/2025 – Adjustment for \$184.74.

RETURNED CHECKS

12/17/2025 – Adjustment for \$152.29.

12/17/2025 – Adjustment for \$117.26.

12/17/2025 – Adjustment for \$74.07.

12/17/2025 – Adjustment for \$207.49.

CONTRACT AGREEMENTS

12/09/2025 – Adjustment for \$540.62.

12/09/2025 – Adjustment for \$191.92.

12/12/2025 – Adjustment for \$538.57.

ADMINISTRATIVE

12/03/2025 – Adjustment for \$21.36.

All adjustments were approved by Public Works Director Bill Deal.
Respectfully submitted,

Nina Dykes

Date: December 30, 2025

To: Amie Owens

From: Sabrina Scruggs

Re: December 2025 Tax Report

As of 12/30/2025 a total of \$2,355,803.90 has been collected for 2025 tax bills.

There are no releases.

Did two discoveries.

Finished events. Working on the 250th July 4th event.

Please let me know if you have any questions.

Respectfully submitted,



Sabrina Scruggs

Tax Collector